

Aging & Disability Prompts and Workflows

Released July 29, 2025

A&D Field Being Completed	Workflow Prompt	Action
Consumer Details	<ul style="list-style-type: none"> • REVIEW: Waiver Consumer Under 60 years old 	<p>Prompt triggers when an Aging & Disability (A&D) user has added a Waiver Care Enrollment and is saving the Care Enrollment in the record to a consumer under the age of 60. The user should review the record to ensure the correct Care Enrollment and Consumer Date of Birth is being entered.</p>
Care Plan	<ul style="list-style-type: none"> • Ensure ADH is not available through MassHealth • Ensure PERS is not available through MassHealth 	<p>Prompt triggers when an Aging & Disability (A&D) user is adding and saving an Adult Day Health (ADH), Personal Emergency Response System (PERS) service plan, or both services to a Non-Waiver Care Plan. Certain MassHealth members have ADH & PERS benefits available to them based on medical need and MassHealth coverage via the State Plan. Users should confirm consumers are not enrolled and eligible to receive these services through their MassHealth benefit.</p>
Care Plan	<ul style="list-style-type: none"> • REVIEW Care Plan should not exceed 13 months 	<p>Prompt triggers every time a Care Plan is added and saved to Aging & Disability (A&D). The user should ensure the Care Plan End Date does not exceed 13 months from its Start Date.</p>
Assessment	<ul style="list-style-type: none"> • Section (R) Incomplete: MISSING Assessor ASAP • Section (R) Incomplete: MISSING Completion Date • Section (R) Incomplete: MISSING Assessor Signature • Section (R) Incomplete: MISSING Assessor Title 	<p>One or all prompts will trigger when an A & D user clicks “save” or “save and close” in a CDS assessment when any question in Section R is left blank. A&D users should review Section R and complete appropriately.</p>
Assessment	<ul style="list-style-type: none"> • Waiver Initial Determination – Create WQM Activity 	<p>Updated Workflow Prompt triggered when question “Nursing Assessment Information” within CDS-3-RN is marked and saved as “Waiver Initial Determination”. A&D users should ensure completion of the Activity & Referral WQM-Initial Referral.</p>